

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, April 27, 1995, at 4:10 p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Chairman, Mr. George Thompson, Vice-Chairman, Mr. Jack DeWitt, Secretary/Treasurer, Mr. Gene Cotton, Ms. Bridgett Brown, Mr. Barry Hines.

Absent: Mr. John Brewer, Mr. H.K. Stanley, Mr. Hank Bruser, Mr. Elton Pody

Also present were Mr. John C. McCarthy, DoD Base Transition Coordinator, Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business. The Chairman recognized the Executive Director for the presentation of a revised agenda.

#### AMENDMENTS TO AGENDA ITEMS

- Motion by Mr. Thompson, seconded by Mr. DeWitt to add the following items to the agenda:
- Item #14 - Motion to authorize Executive Director to execute sublease agreement between EEIDD and Rapides Parish School Board beginning May 1, 1995 for Athletic Facilities #3519 and #5050.
  - Item #15 - Motion to authorize Executive Director to execute sublease agreement between EEIDD and Pineville Church of Christ beginning May 1, 1995 through April 30, 1996 for Facility #5057 and Athletic Field #5052.
  - Item #16 - Motion to authorize Executive Director to execute sublease agreement between EEIDD and Angel Care for the period of 6(six) months beginning May 1, 1995 for Buildings #1011, 1012 & 1013.
  - Item #17 - Motion to authorize Executive Director to execute sublease agreement between EEIDD and CHL Enterprise, Inc. dba Loewer Lawn & Cycle for the period of May 1, 1995 through August 31, 1995 for Building #2533.
  - Item #18 - Motion to authorize Commissioner John Brewer to attend U.S. Conference of Mayors meeting in Miami, FL. June 16-20, 1995.
  - Item #19 - Motion to authorize Commissioner John Brewer to attend the National League of Cities Conference in San Francisco, CA. December of 1995.
  - Item #20 - Motion to authorize Commissioner Bridgett Brown to attend the National Organization of Black County Officials Conference in San Francisco, CA. May 25-28, 1995.
  - Item #21 - Motion to authorize Executive Director to execute sublease agreement between EEIDD and Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter Day Saints for the period of 3(three) months beginning on May 1, 1995 for Building #804.

**ADOPT MINUTES**

Motion made by Mr. DeWitt, seconded by Mr. Thompson to approve the Minutes of March 23, 1995 Board Meeting. On vote, motion carried. **0034-1995**

**AUTHORIZE COMMISSIONERS' TRAVEL**

Motion by Ms. Brown, seconded by Mr. DeWitt to authorize Commissioners' travel to attend NAID Annual Conference August 20-22, 1995 in Chicago, Illinois. On vote, motion carried. **0035-1995**

**AUTHORIZE STAFF SUPPORT**

Motion made by Mr. DeWitt, seconded by Mr. Thompson to provide staff support to Rapides Parish School Board and Phoenix School for grant application. On vote, motion carried. **0036-1995**

**APPROVE ATTORNEY'S BILL**

Motion made by Mr. DeWitt, seconded by Mr. Thompson to approve payment of attorney's bill for the month of March, 1995. On vote, motion carried. **0037-1995**

**CONTINUE CURRENT EMPLOYEE GROUP HEALTH BENEFITS PLAN**

Motion made by Mr. DeWitt, seconded by Mr. Thompson to continue current Employee Group Health Benefits Plan (Blue Cross/Blue Shield) with 5% rate increase to medical and policy enhancements. On vote, motion carried. **0038-1995**

**AUTHORIZE MEMBERSHIP IN NAID**

Motion by Mr. DeWitt, seconded by Mr. Thompson to authorize membership in NAID naming the Chairman, Vice Chairman, and Executive Director as representatives. On vote, motion carried. **0039-1995**

**AUTHORIZE PAYING OF COMMISSIONS**

Motion by Mr. Hines, seconded by Ms. Brown authorizing paying of commission to persons or corporations which provide the England Authority with a real estate contact resulting in a signed lease agreement with the England Authority. Said Commission Program to be in conformance with the policy adopted by the England Authority Board of Commissioners. On vote, motion carried. **0040-1995**

**ADOPT HOUSING REUSE PLAN**

Motion by Mr. DeWitt, seconded by Mr. Cotton adopting Housing Reuse Plan for England Airpark in accordance with the policy adopted by the England Authority Board of Commissioners. The Board recognized individuals in the audience with questions and concerns. On vote, motion carried. **0041-1995**

**AUTHORIZATION TO EXECUTE SUB-LEASE WITH LYNN BLACK**

Motion made by Mr. Cotton, seconded by Mr. DeWitt to authorize Executive Director to execute a lease between EEIDD and Lynn Black for the period from May 1, 1995 - May 1, 1996 for

Building #5047 and Athletic Field #5056. 0042-1995

**AUTHORIZATION TO EXECUTE MOTOR VEHICLE LEASE WITH J.B. HUNT**

Motion made by Mr. Thompson, seconded by Mr. DeWitt to authorize Executive Director to execute a motor vehicle lease agreement between EEIDD and J.B. Hunt for the period of 3 years beginning on May 1, 1995. On vote, motion carried. 0043-1995

**AUTHORIZATION TO SUBMIT AND EXECUTE GRANT FOR 9 HOLE EXPANSION  
OF ENGLAND GOLF COURSE**

Motion by Mr. Thompson, seconded by Ms. Brown to authorize Executive Director to submit and execute a grant through the State Department of recreation and Tourism for the 9 Hole Expansion of England Golf Course. On vote, motion carried. 0044-1995

**APPROVE LATERAL TRANSFER OF DIR. OF PROPERTY TO DIR. OF ADMIN.**

Motion by Mr. DeWitt, seconded by Mr. Cotton to approve eliminating Director of Property and Assets to Director of Administration position; authorizing increase in salary for Accountant and Administrative Technician all as recommended by the Executive Director. On vote, motion carried. 0045-1995

**INCREASE BOBBI MORGAN'S CONTRACT**

Motion by Ms. Brown, seconded by Mr. DeWitt to increase Bobbi Morgan's contract from 15 to 20 hours per week. On vote, motion carried. 0046-1995

**AUTHORIZE SUBLEASE AGREEMENT WITH RAPIDES PARISH SCHOOL BOARD**

Motion by Mr. DeWitt, seconded by Ms. Brown to authorize Executive Director to execute sublease agreement between EEIDD and Rapides Parish School Board beginning May 1, 1995 for Athletic Facilities #3519 and #5050. 0047-1995

**AUTHORIZE SUBLEASE AGREEMENT WITH PINEVILLE CHURCH OF CHRIST**

Motion by Mr. DeWitt, seconded by Mr. Thompson to execute sublease agreement between EEIDD and Pineville Church of Christ beginning May 1, 1995 through April 30, 1996 for Facility #5057 and Athletic Field #5052. 0048-1994

**AUTHORIZE SUBLEASE AGREEMENT WITH ANGEL CARE**

Motion by Mr. DeWitt, seconded by Mr. Thompson to authorize Executive Director to execute sublease agreement between EEIDD and Angel Care for the period of 6 (six) months beginning May 1, 1995 for Buildings #1011, 1012 & 1013. On vote, motion carried. 0049-1995

**AUTHORIZE SUBLEASE AGREEMENT WITH CHL ENTERPRISE, INC.**

Motion by Mr. DeWitt, seconded by Mr. Thompson to authorize Executive Director to execute sublease agreement between EEIDD and CHL Enterprise, Inc. dba Loewer Lawn & Cycle for the period of May 1, 1995 through August 31, 1995 for Building #2533. On vote, motion carried. 0050-1995

**AUTHORIZE COMMISSIONER BREWER TO ATTEND U.S. CONFERENCE OF MAYORS**

Motion by Mr. Thompson, seconded by Ms. Brown to authorize Commissioner John Brewer to attend U.S. Conference of Mayors meeting in Miami, FL June 16-20, 1995.

**AUTHORIZE COMMISSIONER BREWER TO ATTEND NATL. LEAGUE OF CITIES CONFERENCE**

Motion by Mr. Thompson, seconded by Ms. Brown to authorize Commissioner John Brewer to attend the National League of Cities Conference in San Francisco, CA. December of 1995.

**AUTHORIZE COMMISSIONER BROWN TO ATTEND NATL. ORGANIZATION OF BLACK COUNTY OFFICIALS CONFERENCE**

Motion by Mr. Thompson, seconded by Ms. Brown to authorize Commissioner Brown to attend the National Organization of Black County Officials Conference in San Francisco, CA. May 25-28, 1995.

Commissioner Meyer, Chairman requested that the Executive & Government Relations Committee draft a policy in reference to future Commissioner travel. He also requested that a roll call vote be taken on items #18,19 &20:

Mr. Meyer	Nay
Mr. Cotton	Yea
Mr. Hines	Nay
Ms. Brown	Yea
Mr. Thompson	Yea
Mr. DeWitt	Yea

On vote, motions carried. 0051-1995, 0052-1995, 0053-1995

**AUTHORIZATION OF SUBLEASE AGREEMENT WITH CHURCH OF LATTER DAY SAINTS**

Motion by Mr. DeWitt, seconded by Mr. Thompson to authorize Executive Director to execute sublease agreement between EEIDD and Corporation of the Presiding Bishop of the Church of Jesus Christ of Latter Day Saints for the period of 3 (three) months beginning on May 1, 1995 for Building #804. On vote, motion carried. 0054-1995

**EXECUTIVE DIRECTOR'S REPORT**

(a) Mr. Grafton informed the members of the Base Transition's featured article on the England Airpark. He reported to the Board the impressive news of the recent FAA Inspections at Alexandria International Airport. Mr. Grafton stated that May 18, 1995 Committee Day, a presentation will be made to the Full Board concerning England 2020. He advised the Board that during the week of May 22, he and 2 staff members will be attending the AAAE Conference and Exposition out of state. Mr. Grafton requested that the Board Meeting be postponed to June 1, 1995. A motion was offered by Mr. Meyer, seconded by Mr. Thompson to reschedule May Board Meeting to June 1, 1995. On vote, motion carried. 0055-1995 The Director continued his report by presenting the Board with a computer generated slide show of Air Operations, Fuel Flowage, Minority Business and Leased Space.

(b) Mr. Slowinski presented the Financials for the month of March 1995.

In conclusion of the Executive Director's Reports, Mr. Grafton provided the Board with an opportunity to view the new Trade Show Exhibit Board that the Authority will be using to market the Airpark. Moreover, he encouraged all Board Members to continue assisting the staff in establishing potential prospects or leads.

**PUBLIC COMMENTS AND QUESTIONS**

Commissioner Brown informed the Board that a Committee has been formed by Dr. Cox to bring qualified teachers to Rapides Parish by offering them different types of incentives. Commissioner Brown said the Committee was looking at offering teachers housing at England Airpark. Mr. Grafton responded that he will look into the matter if contacted.

There being no further business, the meeting adjourned at 5:15 p.m.

  
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**Mr. Jim Meyer, Chairman**  
*England Economic & Industrial Development District  
Board of Commissioners*

  
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**Mr. Jack DeWitt, Secretary-Treasurer**  
*England Economic & Industrial Development District  
Board of Commissioners*