

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, December 14, 1995, at 4:20 p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Chairman, Mr. Gene Cotton, Secretary /Treasurer, Mr. Barry Hines, Mr. Tom Fowler, Mr. Michael Tudor, Mr. H.K. Stanley, Ms. Bridgett Brown.

Absent: Mr. George Thompson, Vice-Chairman, Mr. Kit Provine, Mr. Phillip Terrell.

Also present were John "Mac" McCarthy, DoD Base Transition Coordinator, Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### **ADOPT MINUTES**

Motion made by Ms. Brown, seconded by Mr. Tudor to approve the Minutes of November 16, 1995 Board of Commissioners Meeting and November 30, 1995 Special Called Meeting. On vote, motion carried. **0160-1995**

#### **APPOINT MEMBER TO KISATCHIE-DELTA REGIONAL PLANNING & DEVELOPMENT DISTRICT'S BOARD OF DIRECTORS**

Motion by Mr. Cotton, seconded by Ms. Brown to appoint Commissioner Tom Fowler to the Kisatchie-Delta Regional Planning & Development District's Board of Directors. On vote, motion carried. **0161-1995**

#### **APPROVE PAYMENT OF ATTORNEY'S BILL**

Motion made by Mr. Tudor, seconded by Ms. Brown to approve payment of attorney's bill for the month of November, 1995. On vote, motion carried. **0162-1995**

#### **AUTHORIZE PAYMENT OF KISATCHIE DELTA MEMBERSHIP DUES**

Motion by Mr. Cotton, seconded by Ms. Brown authorizing payment of Kisatchie Delta Membership Dues for 1996. On vote, motion carried. **0163-1995**

#### **ADOPT BUDGET AMENDMENT #5 TO THE 1995/96 OPERATING BUDGET**

Motion by Mr. Cotton, seconded by Ms. Brown adopting Budget Amendment #5 to the 1995/96 Operating Budget for the alignment of current approved grant amounts. On vote, motion carried. **0164-1995**



**ADOPT BUDGET AMENDMENT #6 TO THE 1995/96 OPERATING BUDGET**

Motion by Mr. Cotton, seconded by Ms. Brown adopting Budget Amendment #6 to the 1995/96 Operating Budget for employee salary adjustments. On vote, motion carried. **0165-1995**

**RECEIVE AUDIT REPORT FOR FISCAL YEAR 1994/95**

Motion by Mr. Cotton, seconded by Mr. Hines to receive Audit Report for Fiscal Year 1994/95, On vote, motion carried. **0166-1995**

**AUTHORIZE AMENDMENT TO SUBLEASE AGREEMENT BETWEEN EEIDD & NSU**

Motion by Mr. Stanley, seconded by Ms. Brown to authorize Executive Director to execute amendment to sublease agreement between EEIDD and NSU. On vote, motion carried.  
**0167-1995**

**AUTHORIZE SUBLEASE AGREEMENT BETWEEN EEIDD AND BOBBI MORGAN DBA PROFESSIONAL GRANT SERVICES**

Motion by Ms. Brown, seconded by Mr. Fowler to authorize Executive Director to execute sublease agreement between EEIDD and Bobbi Morgan dba Professional Grant Services for a period of one (1) year for space in Building #1803 beginning January 1, 1996. On vote, motion carried. **0168-1995**

**RATIFY TEMPORARY USE AGREEMENT BETWEEN EEIDD AND CHL ENTERPRISES DBA LOEWER LAWN & CYCLE**

Motion by Ms. Brown, seconded by Mr. Stanley to ratify temporary use agreement between EEIDD and CHL Enterprises dba Loewer Lawn & Cycle beginning December 1, 1995 and ending midnight January 31, 1996. On vote, motion carried. **0169-1995**

**AUTHORIZE SUBLEASE AGREEMENT BETWEEN EEIDD AND DYNASHI, INC.**

Motion by Ms. Brown, seconded by Mr. Tudor to authorize Executive Director to execute sublease agreement between EEIDD and Dynashi, Inc for a period of five (5) years for Building #2537 beginning January 1, 1996. On vote, motion carried. **0170-1995**

The Chairman recognized the Executive Director for the presentation of a revised agenda after moving on all Active Items.

**ADDITIONS TO AGENDA**

Motion by Mr. Cotton, seconded by Ms. Brown to add the following item to the agenda:

Item # 12      Motion to authorize the Executive Director to honor the contractual obligations of the EEIDD under the subleases with its tenants by paying the 1995 ad valorem taxes, under protest, prior to December 31, 1995 and to authorize Legal Counsel to take all necessary legal actions to seek reimbursement of any overpayment of said taxes.

On 2/3 vote, motion carried.



**AUTHORIZE PAYMENT OF AD VALOREM TAXES FOR 1995 UNDER PROTEST**

Motion by Ms. Brown, seconded by Mr. Tudor to authorize the Executive Director to honor the contractual obligations of the EEIDD under the subleases with its tenants by paying the 1995 ad valorem taxes, under protest, prior to December 31, 1995 and to authorize Legal Counsel to take all necessary legal actions to seek reimbursement of any overpayment of said taxes. On vote, motion carried. 0171-1995

**F. Executive Director Reports**

- (a) Mr. Grafton introduced the proposed home page for the England Authority on the Internet. He mentioned that while the England internet is not operable, the internet address is printed on the new England Authority stationary. Mr. Grafton briefly updated Board members on the activity for the month of November in Air Operations, Minority/Women Owned Businesses, Leased Houses, Leased Square Footage, LeTig Bayou Rentals, and Fuel Flowage. He also presented to the Board members previous year's final totals in correlation to this year's final totals. Lastly, he presented to the Board members a graph showing the constant increase in total jobs created since the base closure.
- (b) Mr. Joe Slowinski, Director of Administration presented the Financials for the month of November, 1995.
- (c) A construction update will be given at January's Board Meeting.


**PUBLIC COMMENTS AND QUESTIONS**

Commissioner Cotton asked about the Signage Program at the Airpark. Mr. Grafton responded that he was looking at the scope of services for the project. More information will be available at the January 1996 Board Meeting.

Commissioner Hines asked about the DOTD Signage. Mr. Grafton responded that the Authority is still working on this situation to make sure there will be Signage on I-49 and Hwy 28 West. He further stated that the Authority may need to adopt a Board Resolution.

There being no further business, the meeting adjourned at 5:45 p.m.

  
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Mr. Jim Meyer, Chairman  
England Economic & Industrial Development District  
Board of Commissioners

  
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Mr. Gene Cotton, Secretary-Treasurer  
England Economic & Industrial Development District  
Board of Commissioners