

THE ENGLAND AUTHORITY

May 27, 1993
MEETING MINUTES

Regular Meeting

J.B. HUNT VEHICLE LEASE

Commissioner Bruser moved for the adoption of the following resolution which was seconded by Commissioner Lawrence, to wit:

RESOLUTION NO. 0080-1993

RESOLVED, TO APPROVE LEASE FORMS PREPARED BY LEGAL COUNSEL FOR THE LEASE OF TWO VEHICLES TO J.B. HUNT TRUCKING COMPANY.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer, Myron Lawson.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

It is noted that Commissioner Myron Lawson has arrived at the meeting.

MEMORIAL DAY HOLIDAY FOR STAFF

Commissioner DeWitt moved for the adoption of the following resolution which was seconded by Commissioner Bruser, to wit:

RESOLUTION NO. 0081-1993

RESOLVED, TO AUTHORIZE MEMORIAL DAY, MAY 31, 1993 AS PAID HOLIDAY FOR THE ENGLAND AUTHORITY STAFF.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

BIDS FOR ILS SERVICES

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLVED, TO AUTHORIZE THE ADVERTISEMENT FOR BIDS FOR PERFORMANCE OF SERVICES REGARDING THE INSTRUMENT LANDING SYSTEM IN ACCORDANCE WITH PUBLIC BID LAW.

The Vice-Chairman called for any discussion, following which, Commissioner DeWitt moved for

amendment of the resolution which was seconded by Commissioner Lawson, to wit:

RESOLUTION NO. 0082-1993

RESOLVED, TO AUTHORIZE THE ADVERTISEMENT FOR BIDS FOR PERFORMANCE OF SERVICES REGARDING THE INSTRUMENT LANDING SYSTEM IN ACCORDANCE WITH PUBLIC BID LAW;

AND

FURTHER RESOLVED, THAT THE BIDS BE OPENED AT A MEETING OF THE AIR OPERATIONS COMMITTEE.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

LOCATOR OUTER MARKER

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0083-1993

BE IT RESOLVED, TO AUTHORIZE THE EXECUTIVE DIRECTOR TO NEGOTIATE THE LEASE/PURCHASE OF LAND FOR PLACEMENT OF THE LOCATOR OUTER MARKER FOR THE AIRFIELD.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

GOLF COURSE & AIRFIELD LEASE FORM CONSIDERATION

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner DeWitt, to wit:

RESOLVED, TO AUTHORIZE THE EXECUTION OF THE INTERIM LEASE BETWEEN THE USAF AND THE ENGLAND ECONOMIC

AND INDUSTRIAL DEVELOPMENT DISTRICT FOR THE GOLF COURSE.

The Vice-Chairman called for any discussion, following which it was determined that the lease document was not available from legal counsel at this time, therefore, Commissioner Lawrence withdrew the motion.

It was then determined that the following items would be omitted from the agenda due to the unavailability of necessary forms for approval:

10. Authorize the execution of the interim lease between the USAF and the England Economic and Industrial Development District for the Golf Course.
11. Authorize the execution of the interim lease between the USAF and the England Economic and Industrial Development District for the Airfield.

The items were deleted from the agenda and the amended agenda was accepted by consensus.

BEST & FINAL BIDS REGARDING GOLF COURSE OPERATION

Commissioner Lawrence moved for the adoption of the following resolution which was duly seconded by Commissioners Brewer and Lawson, to wit:

RESOLVED, TO RECEIVE THE BEST AND FINAL BID FROM THE TOP SIX GOLF COURSE PROSPECTS FOR OPERATION OF THE GOLF COURSE AND FURTHER RESOLVED, THAT THE BIDS BE BASED ON CRITERIA FROM A DRAFT SUB-LEASE DOCUMENT TO BE PREPARED BY LEGAL COUNSEL.

The Vice-Chairman called for any discussion, following which, Commissioner Lawrence withdrew the motion. The Board elected by consensus to address this item at the time legal counsel completes the lease document and makes it available for Board review.

SERVICE AGREEMENT WITH BOBBI MORGAN

On motion of Commissioner Lawson, seconded by Commissioner Brewer to accept Staff's recommendation for Professional Services Contract with Mrs. Bobbi Morgan for provision of technical writing services with amendment of contract term to six months; further requesting the Finance Committee meet with the Chairman and Executive Director of the Rapides Area Planning Commission to review services available from them and further directing, staff to coordinate the transition of grant writing services to the Rapides Area Planning Commission. On vote, the motion carried.

EDA CONFERENCE IN AUSTIN, TEXAS

Commissioner Lawson moved for the adoption of the following resolution which was seconded by Commissioner Lawrence, to wit:

RESOLUTION NO. 0084-1993

RESOLVED, TO AUTHORIZE PAYMENT OF TRAVEL EXPENSES FOR CHAIRMAN MEYER, EXECUTIVE DIRECTOR, AND MRS. BOBBI MORGAN TO ATTEND THE EDA CONFERENCE IN AUSTIN, TEXAS ON MAY 26-28, 1993.

The Vice-Chairman called for any discussion, following which, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: Barry Hines.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

MEETING WITH FAA OFFICIALS IN DALLAS, TEXAS

Commissioner DeWitt moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0085-1993

RESOLVED, TO AUTHORIZE PAYMENT OF TRAVEL EXPENSES FOR CHAIRMAN MEYER, COMMISSIONER LAWRENCE AND THE EXECUTIVE DIRECTOR TO DALLAS, TEXAS ON MAY 5, 1993 TO MEET WITH FAA OFFICIALS.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

PAYMENT OF LEGAL BILLS

Commissioner Brewer moved for the adoption of the following resolution which was duly seconded by Commissioners Bruser and Cotton, to wit:

RESOLUTION NO. 0086-1993

RESOLVED, TO AUTHORIZE PAYMENT OF LEGAL BILLS FOR THE MONTH OF MARCH 1993.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

INCUR DEBT & CERTIFICATES OF INDEBTEDNESS

Mr. Ray Cornelius of the Foley & Judel Attorneys and Counselors At Law, reviewed details of the

issue, sale and delivery of the Certificates of Indebtedness and then reviewed the payment schedule.

Commissioner DeWitt moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0087-1993

RESOLVED, TO PROVIDE FOR THE INCURRING OF DEBT AND THE ISSUANCE, SALE AND DELIVERY OF THREE HUNDRED ELEVEN THOUSAND DOLLARS (\$311,000) OF CERTIFICATES OF INDEBTEDNESS, SERIES 1993, OF ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT; PRESCRIBING THE FORM, TERMS AND CONDITIONS OF SAID CERTIFICATES; DESIGNATING THE DATE, DENOMINATION, TIME AND PLACE OF PAYMENT OF SAID CERTIFICATES; PROVIDING FOR THE PAYMENT THEREOF IN PRINCIPAL AND INTEREST; PROVIDING FOR THE AWARD OF SAID CERTIFICATES; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

AMEND COOPERATIVE ENDEAVOR AGREEMENT WITH HOUSING AUTHORITY

Commissioner DeWitt moved for the adoption of the following resolution which was seconded by Commissioner Lawrence, to wit:

RESOLUTION NO. 0088-1993

RESOLVED, TO AUTHORIZE AMENDMENT OF THE COOPERATIVE ENDEAVOR AGREEMENT WITH THE RAPIDES HOUSING AND MORTGAGE FINANCE AUTHORITY FOR THE CONSTRUCTION OF PAYMENT TERMS CONFORMING WITH THE CERTIFICATE OF INDEBTEDNESS AS ISSUED;

BE IT RESOLVED, TO AUTHORIZE THE PREPAYMENT OF A PORTION (\$13,800) OF THE AMOUNT OWED TO THE RAPIDES HOUSING AND MORTGAGE FINANCE AUTHORITY AS A DOWN PAYMENT ON THE PRINCIPAL;

AND

FURTHER RESOLVED, TO AUTHORIZE PAYMENT OF CERTAIN FEES FOR PROFESSIONAL SERVICES AND OTHERWISE PROVIDING WITH RESPECT THERETO.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

DRAFT INTERGOVERNMENTAL AGREEMENT WITH CITY OF ALEXANDRIA

Commissioner DeWitt moved for the adoption of the following resolution which was seconded by Commissioner Bruser, to wit:

RESOLVED, TO ACCEPT THE DRAFT INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE ENGLAND AUTHORITY FOR THE PROVISION OF SERVICES RELATED TO THE CARETAKER PROJECT.

The Vice-Chairman called for any discussion, following which, Commissioner Cotton moved for amendment of the resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0089-1993

RESOLVED, TO ACCEPT THE DRAFT INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE ENGLAND AUTHORITY FOR THE PROVISION OF SERVICES RELATED TO THE CARETAKER PROJECT;

AND

FURTHER RESOLVED, TO AUTHORIZE THE CHAIRMAN'S SIGNATURE TO THE AGREEMENT.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence, Myron Lawson, George Thompson.
 NAYS: None.
 ABSENT: Susan Jaques, Jim Meyer.
 ABSTAIN: None.

The resolution was thereupon declared adopted on this the 27th day of May, 1993.

WAIVE PANEL INTERVIEW FOR SECRETARIAL POSITION

Nita Chambers, Director of Finance and Administration, explained the proposal to waive the panel interview required by the current Personnel Policy, for this one time only.

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Cotton, to wit:

RESOLUTION NO. 0090-1993

RESOLVED, TO WAIVE PANEL INTERVIEW PROCESS IN PLACING

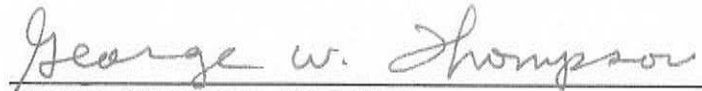
TEMPORARY SECRETARIAL EMPLOYEE INTO PERMANENT SECRETARIAL
POSITION.

The Vice-Chairman called for any discussion, there being none, a vote was recorded as follows:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Garland Lawrence,
Myron Lawson, George Thompson.
NAYS: None.
ABSENT: Susan Jaques, Jim Meyer.
ABSTAIN: None.

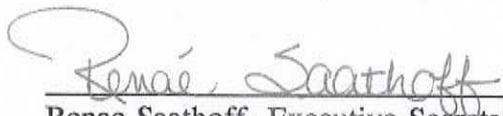
The resolution was thereupon declared adopted on this the 27th day of May, 1993.

There being no further business to come before the Board, the meeting was properly adjourned at 5:14
p.m.



George Thompson, Vice-Chairman

Minutes submitted by:



Renae Saathoff, Executive Secretary