

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 27, 2013**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, June 27, 2013 at 5:13 p.m.**

There were present: Brady Baudin, Chairman; Bart Jones, Vice-Chairman; Scott Linzay, Secretary/Treasurer; Tommy Antoon, William Barron, Richard Bushnell, Dennis Frazier, and Mike Johnson.

Also present were: Members of the England Authority staff and legal counsel.

Absent: Curman Gaines, Charlie Weems.

Commissioner Bushnell gave the invocation and Commissioner Linzay led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Baudin, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Baudin asked for a motion to approve consent calendar for items #1 through #9 and items #11 through #13.

Motion by **Mr. Barron**, second by **Mr. Jones**, to approve consent calendar for items #1 through #9 and items #11 through #13. The Chair called for any comments from the public. There being none, a vote was called and motion carried.

Consent Calendar

MOTION TO APPROVE MINUTES OF MAY 23, 2013, REGULAR BOARD MEETING AND JUNE 3, 2013, SPECIAL CALLED MEETING.

Motion by **Mr. Barron**, second by **Mr. Jones**, to approve minutes of May 23, 2013, regular board meeting and June 3, 2013, special called meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **056-2013**

MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2012/2013.

Motion by **Mr. Barron**, second by **Mr. Jones**, to adopt year end Budget Amendment for Fiscal Year 2013/2013. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **057-2013**

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.

Motion by **Mr. Barron**, second by **Mr. Jones**, to write off as uncollectible housing receivables that have been outstanding in excess of three years. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **058-2013**

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2013/2014; APPROPRIATING FUNDS FOR CAPITAL BUDGET FOR THE FISCAL YEAR 2013/2014; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2012/2013 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by **Mr. Barron**, second by **Mr. Jones**, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2013/2014; appropriating funds for Capital Budget for the Fiscal Year 2013/2014; carrying over Capital Funds from prior Fiscal Year 2012/2013 and other matters with respect thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **059-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO, PHYSICAL DAMAGE-FIRE TRUCKS/EQUIPMENT, PUBLIC EMPLOYEE DISHONESTY/CRIME, BOILER AND MACHINERY AND PUBLIC OFFICIALS LIABILITY FOR THE YEAR 2013/2014.

Motion by **Mr. Barron**, second by **Mr. Jones**, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Equipment, Public Employee Dishonesty/Crime, Boiler and Machinery and Public Officials Liability for the year 2013/2014. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **060-2013**

MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.

Motion by **Mr. Barron**, second by **Mr. Jones**, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **061-2013**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF MAY, 2013.

Motion by **Mr. Barron**, second by **Mr. Jones**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of May, 2013. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **062-2013**

MOTION RESCINDING RESOLUTION 058-2013 AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT FOR LEGAL SERVICES WITH SULLIVAN, STOLIER, KNIGHT, LC, TO SECURE REPRESENTATION FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT REGARDING HEALTHCARE INITIATIVE BY THE STATE OF LOUISIANA, DEPARTMENT OF HEALTH AND HOSPITALS, DIVISION OF ADMINISTRATION AND LSU BOARD OF SUPERVISORS; AUTHORIZING THE EXECUTIVE DIRECTOR TO SUBMIT SAID CONTRACT TO THE ATTORNEY GENERAL OF THE STATE OF LOUISIANA FOR APPROVAL; AND OTHER MATTERS WITH RESPECT THERETO.

Motion by **Mr. Barron**, second by **Mr. Jones**, rescinding Resolution 058-2013 authorizing Executive Director to execute a contract for legal services with Sullivan, Stolier, Knight, LC, to secure representation for the England Economic and Industrial Development District regarding health care initiative by the State of Louisiana, Department of Health and Hospitals, Division of Administration and LSU board of Supervisors; authorizing the Executive Director to submit said contract to the Attorney General of the State

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of Louisiana for approval; and other matters with respect thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **063-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR BUILDING #1707.

Motion by **Mr. Barron**, second by **Mr. Jones**, to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **064-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE A FIVE YEAR RENEWAL OPTION BETWEEN INTERSPACE AIRPORT ADVERTISING AND THE ENGLAND AUTHORITY FOR ADVERTISING IN THE JAMES MEYER COMMERCIAL TERMINAL.

Motion by **Mr. Barron**, second by **Mr. Jones**, to authorize Executive Director to execute a five year renewal option between Interspace Airport Advertising and the England Authority for advertising in the James Meyer Commercial Terminal. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **065-2013**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MERRICK HEAVY MACHINE, L.L.C. FOR CLEARING & GRUBBING AT WEST SIDE OF AIRFIELD AT ENGLAND AIRPARK IN THE AMOUNT OF \$500,014.33 AND AUTHORIZING EXECUTION OF DEDUCTIVE CHANGE ORDER #1 IN THE AMOUNT OF \$66,300.45 SUBJECT TO RECEIPT OF FUNDING FROM THE FEDERAL AVIATION ADMINISTRATION.

Motion by **Mr. Barron**, second by **Mr. Jones**, to authorize Executive Director to execute contract with Merrick Heavy Machine, L.L.C. for Clearing & Grubbing at west side of airfield at England Airpark in the amount of \$500,014.33 and Authorizing execution of deductive Change Order #1 in the amount of \$66,300.45 subject to receipt of funding from the Federal Aviation Administration. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **066-2013**

MOTION TO APPROVE CHANGE ORDER #3 TO DUCOTE WRECKING COMPANY CONTRACT IN THE AMOUNT OF \$28,700.00 FOR DEMOLITION CONTRACT #9 OF THE NOISE MITIGATION PROJECT.

Motion by **Mr. Barron**, second by **Mr. Jones** to approve Change Order #3 to Ducote Wrecking Company contract in the amount of \$28,700.00 for Demolition Contract #9 of the Noise Mitigation project. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **067-2013**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE STATE OF LOUISIANA AND THE EEIDD FOR ENGLAND AIRPARK HOSPITAL RENOVATIONS, PLANNING AND CONSTRUCTION.

Motion by **Mr. Linzay**, second by **Mr. Jones**, authorizing Executive Director to execute Cooperative Endeavor Agreement between the State of Louisiana and the EEIDD for England Airpark Hospital Renovations, Planning and Construction.

The Chair called for any comments from the public. There being none, a vote was called.

Chairman Baudin called for a roll call vote:

Mr. Antoon – Yes

Mr. Barron – Yes

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Mr. Baudin – Yes
Mr. Bushnell – Yes
Mr. Frazier – yes
Mr. Gaines – Absent
Mr. Jones – Yes
Mr. Linzay – Yes
Mr. Weems - Absent

Yea – 7
Nay – 0
Abstain - 1
Absent – 2

On vote, motion carried. **068-2013**

ADDITIONS TO AGENDA
(By unanimous vote)

- F. Comments by Legal counsel** – None
- G. Comments or Questions by Commissioners** – Mr. Frazier requested report on updating England Authority policies and ordinances. Mr. Grafton informed Board a draft was to be delivered at July meeting.
- H. Staff Report** –
 - a. Finance Report - Finance report was provided to board through end of May. Collected 91.6% of the expected monies. Expended 88% of the Budget.
 - b. Executive Director Report - Mr. Grafton briefed board regarding Ft. Polk status.

There being no further business to come before the Board, meeting was adjourned at 5:20 p.m.

Brady Baudin, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Scott Linzay, Secretary/Treasurer

*England Economic and Industrial Development District
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