

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      **REGULAR SESSION MARCH 24, 2016**

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The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, March 24 at 6:00 p.m.**

**There were present:** Mike Johnson, Chairman; Richard Bushnell, Vice Chairman; Curman Gaines, Secretary/Treasurer; William Barron, Dennis Frazier, Scott Linzay and Charlie Weems.

**Also present were:** Members of the England Authority staff and legal counsel.

**Absent:** Bart Jones, Brady Baudin

Commissioner Bushnell gave the invocation and Commissioner Barron led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Mike Johnson, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Johnson asked for a motion to approve consent calendar for items #1 through #19. Motion by **Mr. Linzay**, second by **Mr. Gaines**, to approve consent calendar for items #1 through #19. The Chair called for any comments from the public. There being none, a vote was called and motion carried.

**MOTION TO APPROVE MINUTES OF FEBRUARY 25, 2016, REGULAR BOARD MEETING.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to approve minutes of February 25, 2016, Regular Board meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **015-2016**

**MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT #H.012351 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR AIRFIELD ELECTRICAL REHABILITATION – PHASE III IN THE AMOUNT OF \$4,070,194.00.** Motion by **Mr. Linzay**, second by **Mr. Gaines**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.012351 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Electrical Rehabilitation – Phase III in the amount of \$4,070,194.00. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **016-2016**

**MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF FEBRUARY, 2016.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to approve payment of attorney's bill to Provosty, Sadler, Delaunay, Fiorenza & Sobel for the month of February, 2016. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **017-2016**



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**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH KAZETTE ENTERPRISES, INC., FOR ASSISTANCE WITH DBE PROGRAM FOR ALEXANDRIA INTERNATIONAL AIRPORT.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to renew contract with Kazette Enterprises, Inc., for assistance with DBE program for Alexandria International Airport. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **018-2016**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE WORK CONTRACT WITH LEIBOWITZ & HORTON AIRPORT MANAGEMENT INCORPORATED TO UPDATE ALEXANDRIA INTERNATIONAL AIRPORT CONCESSION FACILITY CHARGE PROGRAM.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, authorizing Executive Director to execute work contract with Leibowitz & Horton Airport Management Incorporated to update Alexandria International Airport Concession Facility Charge Program. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **019-2016**

**MOTION TO AUTHORIZE RENEWAL OF CONTRACT, UNDER SAME TERMS AND CONDITIONS, WITH RANDALL WOMACK FOR CONSULTING SERVICES REGARDING THE WESTSIDE DEVELOPMENT AND THE WAREHOUSE PROJECT.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize renewal of contract, under same terms and conditions, with Randall Womack for consulting services regarding the Westside Development and the Warehouse Project. The

Chair called for any comments from the public. There being none, a vote was called and motion carried. **020-2016**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE MEMORANDUM OF UNDERSTANDING BETWEEN CLECO AND ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR THE CITYSMART PROGRAM.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, authorizing Executive Director to execute Memorandum of Understanding between CLECO and England Economic and Industrial Development District for the Citysmart Program. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **021-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LOAN AGREEMENT BETWEEN THE NATIONAL MUSEUM OF THE UNITED STATES AIR FORCE AND THE ENGLAND AUTHORITY FOR THE STATIC DISPLAY AIRCRAFT LOCATED AT HERITAGE PARK.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute loan agreement between the National Museum of the United States Air Force and the England Authority for the static display aircraft located at Heritage Park. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **022-2016**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND LINETEC SERVICES, LLC FOR BUILDING #1708.**



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Motion by **Mr. Linzay**, second by **Mr. Gaines**, authorizing Executive Director to execute lease agreement between EEIDD and LineTec Services, LLC for Building #1708. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **023-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AIRPORT USE PERMIT BETWEEN CSI AVIATION SERVICES, INC., AND EEIDD.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute Airport Use Permit between CSI Aviation Services, Inc., and EEIDD. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **024-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #3 TO FIREFIGHTING CONTRACT BETWEEN EEIDD AND CENTERRA GROUP, LLC., TO PROVIDE FIREFIGHTING SERVICES FOR ENGLAND AIRPARK AND ALEXANDRIA INTERNATIONAL AIRPORT.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute Amendment #3 to firefighting contract between EEIDD and Centerra Group, LLC., to provide firefighting services for England Airpark and Alexandria International Airport. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **025-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADVERTISE FOR THE ACQUISITION OF A BUCKET TRUCK.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to advertise for the acquisition of a bucket truck. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **026-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO PURCHASE FAA APPROVED EQUIPMENT FROM ADB AIRFIELD SOLUTION, LLC IN THE AMOUNT OF \$207,923.77 FOR THE AIRFIELD ELECTRICAL VAULT, AIRFIELD LIGHTING, NAVIGATIONAL AIDS REPLACEMENT & ASSOCIATED IMPROVEMENTS.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to purchase FAA approved equipment from ADB Airfield Solution, LLC in the amount of \$207,923.77 for the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement & Associated Improvements. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **027-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS FOR CONSTRUCTION OF ENGLAND AIRPARK ROAD REHABILITATION PHASE 1.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to advertise for bids for construction of England Airpark Road Rehabilitation Phase 1. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **028-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH PAN AMERICAN ENGINEERS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE MILL AND OVERLAY OF SOUTH END RUNWAY 18/36.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for the Mill and Overlay of South End Runway 18/36. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **029-2016**



**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH PAN AMERICAN ENGINEERS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR MASTER DRAINAGE REHABILITATION AT ALEXANDRIA INTERNATIONAL AIRPORT.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for Master Drainage Rehabilitation at Alexandria International Airport. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **030-2016**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MEYER, MEYER, LACROIX & HIXSON ENGINEERS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE REHABILITATION OF TAXIWAY B, E AND TERMINAL RAMP AT ALEXANDRIA INTERNATIONAL AIRPORT.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson Engineers to provide professional engineering services for the Rehabilitation of Taxiway B, E and Terminal Ramp at Alexandria International Airport. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **031-2016**

**MOTION TO APPROVE CHANGE ORDER #2 TO THE GUNN ELECTRIC COMPANY, LLC CONTRACT IN THE AMOUNT OF \$783.45 FOR THE ARFF COMMUNICATIONS SYSTEM REPLACEMENT PROJECT.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to approve Change Order #2 to the Gunn Electric Company, LLC contract in the amount of \$783.45 for the ARFF Communications System Replacement project. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **032-2016**

**MOTION TO APPROVE CHANGE ORDER #2 TO THE WOMACK AND SONS CONSTRUCTION GROUP, INC., IN THE AMOUNT OF \$73,322.09 AND INCREASE CONTRACT TIME DUE TO ADVERSE WEATHER FOR THE CLEARING AND GRUBBING FOR WILDLIFE HAZARD MITIGATION AT WEST SIDE OF AIRFIELD.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to approve Change Order #2 to the Womack and Sons Construction Group, Inc., in the amount of \$73,322.09 and increase contract time due to adverse weather for the Clearing and Grubbing for Wildlife Hazard Mitigation at West Side of Airfield. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **033-2016**

Chairman Johnson next called for a motion to add the following item to agenda:

*MOTION TO ADOPT BUDGET AMENDMENT #5 TO THE FISCAL YEAR 2015-2016 CAPITAL PROJECT BUDGET.*

Motion by **Mr. Linzay**, second by **Mr. Frazier**, to add item to agenda.

The Chair then called for a roll call:

Mr. Barron – Yes  
Mr. Baudin – Absent  
Mr. Bushnell – Yes  
Mr. Frazier – Yes



Mr. Gaines – Yes  
Mr. Johnson – Yes  
Mr. Jones – Absent  
Mr. Linzay – Yes  
Mr. Weems – Yes  
Yes – 7  
No – 0  
Absent – 2

By unanimous vote, motion was added to agenda.

**MOTION TO ADOPT BUDGET AMENDMENT #5 TO THE FISCAL YEAR 2015-2016 CAPITAL PROJECT BUDGET.**

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to adopt Budget Amendment #5 to the Fiscal Year 2015-2016 Capital Project budget. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **034-2016**

**F. Comments by Legal counsel – None**

**G. Comments or Questions by Commissioners – None**

**H. Staff Report – Financial Report by Kevin Brown:** Due to lateness of the hour, report will be postponed until next month.

**Comparative Air Traffic Report –** Down due to low travel.

**I. Public Comments or Questions – N/A**

Chairman Johnson called for a motion to enter into Executive Session to receive briefing and legal opinions from legal counsel regarding prospective litigation between the EEIDD and Parc England Holding, LLC.

**MOTION TO ENTER INTO EXECUTIVE SESSION TO RECEIVE BRIEFING AND LEGAL OPINIONS FROM LEGAL COUNSEL REGARDING PROSPECTIVE LITIGATION BETWEEN THE EEIDD AND PARC ENGLAND HOLDING, LLC.**

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to enter into Executive Session to receive briefing and legal opinions from Legal counsel regarding prospective litigation between the EEIDD and Parc England Holding, LLC. The Chair called for any comments from the public. **035-2016**

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to enter into Executive Session.

Chairman Johnson then called for a roll call vote:

Mr. Barron – Yes  
Mr. Baudin – Absent  
Mr. Bushnell – Yes  
Mr. Frazier – Yes  
Mr. Gaines – Yes

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Mr. Johnson – Yes  
Mr. Jones – Absent  
Mr. Linzay – Yes  
Mr. Weems – Yes

Yes – 7  
No - 0  
Absent – 2

Chairman Johnson stated there was a 2/3 vote, board entered into Executive Session.

(Executive Session in progress)

Motion by **Mr. Barron**, second by **Mr. Gaines**, to exit Executive Session. A vote was called and motion carried.

Motion by **Mr. Barron**, second by **Mr. Gaines**, to add following item to agenda:

**MOTION TO APPOINT STEPHEN WHEELIS OF THE LAW FIRM OF WHEELIS & ROZANSKI AS ADDITIONAL EE IDD LEGAL COUNSEL, PURSUANT THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT CHARTER (LA. R.S. 33:130.351 ET SEQ.) AND ITS CODE OF ORDINANCES, FOR THE PURPOSE OF PROVIDING CERTAIN LEGAL SERVICES IN THOSE MATTERS RELATED TO THE PARC ENGLAND HOLDING LLC LITIGATION, AND SPECIFICALLY THOSE MATTERS PERTAINING TO THE RECENT FILING BY PARC ENGLAND HOLDINGS LLC OF A PETITION FOR BANKRUPTCY. THE BOARD DEEMS MR. WHEELIS' LEGAL EXPERTISE IN THE FIELD OF BANKRUPTCY IS NECESSARY AND WARRANTED IN ORDER TO FULLY PROTECT THE RIGHTS AND INTERESTS OF THE EEIDD AND THAT, GIVEN HIS PARTICULAR LEGAL EXPERIENCE AND YEARS OF PRACTICE, A RATE OF \$200.00 PER HOUR WOULD CONSTITUTE AN APPROPRIATE RATE OF PAYMENT FOR LEGAL SERVICES RENDERED.**

Chairman Johnson then called for a roll call vote to add item to agenda:

Mr. Barron – Yes  
Mr. Baudin – Absent  
Mr. Bushnell – Yes  
Mr. Frazier – Yes  
Mr. Gaines – Yes  
Mr. Johnson – Yes  
Mr. Jones – Absent  
Mr. Linzay – Yes  
Mr. Weems – Yes

Yes – 7  
No - 0  
Absent – 2

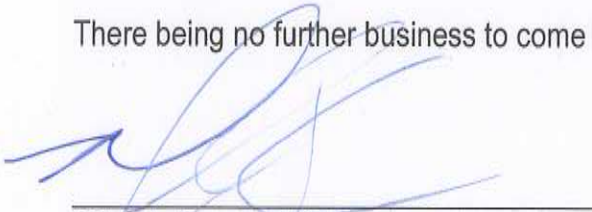


By unanimous vote, motion was added.

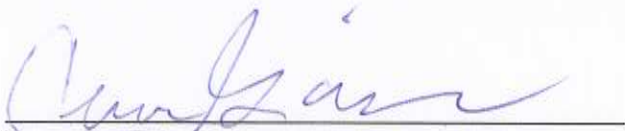
Motion by **Mr. Barron**, second by **Mr. Bushnell** to adopt the following motion:

Motion to appoint Stephen Wheelis of the law firm of Wheelis & Rozanski as additional EEIDD Legal Counsel, pursuant the England Economic and Industrial Development District Charter (La. R.S. 33:130.351 et seq.) and its Code of Ordinances, for the purpose of providing certain legal services in those matters related to the Parc England Holding LLC litigation, and specifically those matters pertaining to the recent filing by Parc England Holdings LLC of a Petition for Bankruptcy. The Board deems Mr. Wheelis' legal expertise in the field of bankruptcy is necessary and warranted in order to fully protect the rights and interests of the EEIDD and that, given his particular legal experience and years of practice, a rate of \$200.00 per hour would constitute an appropriate rate of payment for legal services rendered. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **036-2016**

There being no further business to come before the Board, meeting was adjourned at **6:25 p.m.**



**Mike Johnson, Chairman**  
*England Economic and Industrial Development District  
Board of Commissioners*



**Curman Gaines, Secretary/Treasurer**  
*England Economic and Industrial Development District  
Board of Commissioners*