

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION SEPTEMBER 27,2018**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, September 27, 2018 at 5:38 p.m.**

Chairman Linzay requested a roll call.

There were present: William Barron, Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson and Charlie Weems.

Also present were members of the England Authority staff and legal counsel.

Absent:

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Scott Linzay, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Linzay called for a motion to approve consent calendar for items #1 through item #7.

Motion by **Mr. Barron**, second by **Mr. Bushnell** to approve consent calendar for items #1 through item #7. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

Consent Calendar:

MOTION TO APPROVE MINUTES OF AUGUST 23, 2018 REGULAR BOARD MEETING AND COMMITTEE MEETINGS AND SPECIAL CALLED MEETING OF AUGUST 29, 2018.

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, to approve minutes of August 23, 2018 regular board meeting and committee meetings and Special Called meeting of August 29, 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **084-2018**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, APC FOR THE MONTH OF AUGUST 2018.

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, APC for the month of August 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **085-2018**

MOTION TO ADOPT RESOLUTION AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENT AMENDMENT TO SPONSOR/STATE AGREEMENT NO. H013161 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR AIRFIELD ELECTRICAL REHABILITATION – PHASE IV IN THE AMOUNT OF \$874,583.00.

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, to adopt resolution authorizing the Interim Executive Director to execute Supplement Amendment to Sponsor/State Agreement No. H013161 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Electrical Rehabilitation – Phase IV in the amount of \$874,583.00. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **086-2018**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION SEPTEMBER 27,2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #11 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR THE U.S. ARMY JOINT READINESS TRAINING CENTER INTERMEDIATE STAGING BASE (ISB).

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Supplemental Agreement #11 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **087-2018**

MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #2 TO THE LEASE BETWEEN CIVIL AIR PATROL-NATIONAL HEADQUARTERS AND EEIDD FOR BUILDING #1205.

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, to authorize Interim Executive Director to execute Amendment #2 to the lease between Civil Air Patrol-National Headquarters and EEIDD for building #1205. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **088-2018**

MOTION TO AWARD CONTRACT FOR REFUSE SERVICES TO WASTE CONNECTIONS BAYOU, INC. AND AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO SIGN ALL DOCUMENTS RELATED THERETO.

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, to award contract for Refuse Services to Waste Connections Bayou, Inc. and authorizing the Interim Executive Director to sign all documents related thereto. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **089-2018**

MOTION AUTHORIZING INTERIM EXECUTIVE DIRECTOR TO EXECUTE WORK CONTRACT WITH DEBORAH MURPHY LAGOS & ASSOCIATES, LLC FOR PART 150 NOISE PROGRAM COORDINATOR.

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, authorizing Interim Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **090-2018**

ADDITIONS TO AGENDA

(None)

F. Comments by Legal counsel – N/A

G. Comments or Questions by Commissioners – N/A

H. Staff Report – Financial Report – 16.67% into Fiscal Year; received 16.73% of revenue and expended 13.38 %.

- **Comparative Air Traffic Report –** Last month we are 14% up. Mr. Gammel stated that the AEX Airport is in the "American Way Magazine". There is an ad for Alexandria/Pineville in the Magazine designed by Todd Fingleton for the England Airpark. CLEDA also had an ad which displayed the Airport.
- **Economic Development – N/A**

Heard from Commissioner Mike Johnson regarding a call he received from Mr. Rick Brewer, President of LA. College. There was an emergency situation where Mr. Brewer's wife was trying to get to North Carolina to help with elderly mother and she had arrived at 5:00 a.m. to airport, in plenty of time for a 6:30 a.m. flight. All three flights were set to leave within 10 minutes of each other. TSA had everyone backed up in security line, therefore she missed her flight.

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION SEPTEMBER 27, 2018**

Mr. Gammel stated that on that particular day, TSA had personnel issues that morning. Instead of 4 to 5 personnel checking passengers there were only two employees. The airline in question, should have brought the two people to front of line. Mr. Gammel has spoken to local and regional managers about the incident.

I. Public Comments or Questions – N/A

J. Adjourn

There being no further business to come before the Board, meeting was adjourned at **5:47 p.m.**



Scott Linzay, Chairman

*England Economic and Industrial Development District
Board of Commissioners*



Robbyn Cooper, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

EXECUTIVE DIRECTOR SEARCH COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular Committee meeting of the Executive Director Search Committee of the England Economic and Industrial Development District was held at **4:30 P.M. on Thursday, September 27, 2018**, in the England Authority Board Room.

Chairman Linzay called the committee meetings to order.

Chairman Linzay next requested Commissioner Bushnell give the invocation and Commissioner Barron lead the Pledge of Allegiance.

Chairman Linzay then requested Mr. Weems, Chairman of the Executive Director Search Committee, to proceed with the meeting. Chairman Weems requested a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent:

Mr. Weems stated that the following five candidates were interviewed Tuesday, September 25, 2018: Scott Jones, Krystal Brumfield, Jansen Tidmore, Sandra McQuain and Scott Gammel. A special called meeting will be held next Tuesday, October 2, 2018 at noon to make the final decision for Executive Director. Mr. Weems asked England Authority counsel, John Ryland, to write the motion for the agenda and forward to Executive Secretary before next Tuesday, October 2, 2018.

There being no other items the Executive Director Search Committee was adjourned.

Mr. Charlie Weems, Committee Chairman
EXECUTIVE DIRECTOR SEARCH COMMITTEE
England Economic & Industrial Development District

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **2:30 P.M. on Thursday, SEPTEMBER 27, 2018**, in the England Authority Board Room.

Chairman Weems called for a roll call for the Admin/Legal Committee. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent:

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER AND DELAUNAY, APC FOR THE MONTH OF AUGUST 2018.

Motion by **Mr. Gaines**, second by **Ms. Cooper**, to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of August 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **084-2018**

There being no other items the Admin/Legal Committee was adjourned.

Mr. Charlie Weems, Committee Chairman
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 27, 2018**, in the England Authority Board Room. Commissioner Frazier, Chairman, requested a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. McPherson, Mr. Johnson and Mr. Weems.

Absent:

Mr. Frazier next called for any comments from the public. There being none, Mr. Frazier proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of August, 2018.

Motion by **Mr. Barron**, second by **Ms. Beck**, to adopt resolution authorizing the Interim Executive Director to execute supplemental amendment to Sponsor/State Agreement No. H.013161 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Electrical Rehabilitation – Phase IV in the amount of \$874,583.00.

There being no other items to discuss, the Finance Committee was adjourned.

Mr. Dennis Frazier, Committee Chairman
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 27, 2018** in the England Authority Board Room. Chairman Johnson requested a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent:

Chairman Johnson called for any comments from the public. There being none, Mr. Johnson proceeded with Audit Committee.

There being no items or public comments to discuss, the Audit Committee was adjourned.

Mr. Mike Johnson, Committee Chairman
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 27, 2018**, in the England Authority Board Room.

Chairman McPherson requested a roll call. The following were present: Mr. Barron, Mr. Beck, Ms. Cooper, Mr. Bushnell, Mr. Frazier, Mr. Gaines, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent:

Chairman McPherson called for any comments from the public. There being none, Mr. McPherson proceeded with Economic Development Committee.

Motion by **Mr. Gaines**, second by **Mr. Frazier**, to authorize Interim Executive Director to execute Supplemental Agreement #11 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). On vote, motion carried.

Mr. Gammel stated that this item is in regards to drainage problem in front of ISB mess hall tent, which is a safety and health concern. The \$95,000 in funds will be coming from Army Corp of Engineers and would be administered by England Authority through Ft. Polk's Dept. of Public Works. On vote, motion carried.

Motion by **Mr. Barron**, second by **Mr. Beck**, to authorize Interim Executive Director to execute Amendment #2 to the lease between Civil Air Patrol-National Headquarters and EEIDD for building #1205.

Mr. Broussard stated that the Civil Air Patrol-National Headquarters lease will be at England Airpark for a total of six years. Mr. Broussard also stated that there is an annual CPI increase.

There being no further items to discuss, meeting was adjourned.

Mr. Joe McPherson, Committee Chairman
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 27, 2018**, in the England Authority Board Room. Chairman Barron, requested a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent:

Chairman Barron called for any comments from the public. There being none, Mr. Barron proceeded with Operations Committee.

To hear reports on status of Parc England /Bistro and hold appropriate discussion thereto.

Mr. John Ryland, Attorney for the England Authority, stated that there had not been any significant developments since last meeting.

Motion by **Mr. Bushnell**, second by **Mr. Frazier**, to award contract for Refuse Services to Waste Connections Bayou, Inc. and authorizing the Interim Executive Director to sign all documents related thereto.

Kevin Brown, Finance Manager, stated that there were only two bidders that responded to RFP's. Waste Connections Bayou, Inc. was the lowest bidder.

There being no further items to discuss and no public comments, meeting was adjourned.

Mr. William Barron, Committee Chairman
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **SEPTEMBER 27, 2018**, in the England Authority Board Room. Chairman Beck requested a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent:

Mr. Beck next called for any comments from the public. There being none, Mr. Beck proceeded with Human Resources Committee meeting.

There being no items to discuss, the Human Resources Committee meeting was adjourned.

Mr. Robert Beck, Committee Chairman
HUMAN RESOURCES COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 27, 2018

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 27, 2018** in the England Authority Board Room. Mr. Bushnell, Chairman, called for a roll call. The following were present: Mr. Barron, Mr. Beck, Mr. Bushnell, Mrs. Cooper, Mr. Frazier, Mr. Gaines, Mr. Johnson, Mr. McPherson and Mr. Weems.

Absent:

Chairman Bushnell called for any comments from the public. There being none, Mr. Bushnell proceeded with Capital Projects Committee.

Motion by **Mr. Barron**, second by **Mr. Beck**, authorizing Interim Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator.

Mr. Gammel introduced Deborah Lagos, Part 150 Noise Program Coordinator. Mrs. Lagos has been working a \$77 million dollar program since 2008. Ms. Lagos stated that the England Authority has acquired 138 properties with 51 left to acquire. Ms. Lagos also stated that the England Authority helped St. Mary's Training School with updates totaling \$6 million plus dollars.

On vote, motion carried.

Status Report:

- a. Part 150 Noise Program – Project going well.
- b. Runway 18/36 Extension – Had a meeting to discuss moving forward.
- c. Westside Development – Nothing to report at this time.
- d. Airfield Electrical Rehab – received final info to work change order for runway lighting.
- e. Emergency Access Road – progressing well. 95% complete.
- f. North Emergency Access Road – Bridge coming along well.
- g. Community Center Replacement Project –Demolition has begun, started this past Tuesday.
- h. Roundabout Sculpture Project – nothing to report at this time. Waiting on artist.

Mr. Frazier asked staff if Taekwondo business was still occupying space in Community Center. David Broussard stated that Carol Russo's Taekwondo had moved out in May of 2017.

Committee meetings ended at 5:37 p.m.

Mr. Richard Bushnell, Committee Chairman
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District